



LONGMONT CELEBRATES... CINCO DE MAYO *FOOD VENDOR APPLICATION*

The Cinco De Mayo Planning Committee invites you to participate in our **18th Annual Longmont Celebrates...Cinco de Mayo Celebration!** This event will be held on **Saturday, May 2nd, 2020 from 11:00am to 6:00pm** at the Roosevelt Park, 700 Longs Peak Ave in Longmont.

Longmont's Cinco de Mayo Celebration already has a long history of being a healthy, family-oriented event through its **alcohol-and tobacco-free standard** and this year a **zero waste event!**

We are expecting over 7,000 attendees and would like you to be a part of this celebration by providing food and culture to the event. We Celebrate Rain or Shine make sure you are prepared.

Food Vendor BOOTH FEES and Application: \$200.00

Application Due Date April 17th, 2020

Fee does not include:

- 1. \$330 Boulder County Annual Temporary/Special Event Establishment license
Or \$270 Temporary/Special Event Establishment (prepackaged food only).
Obtain either of these licenses once a year for multiple events in Boulder County by
visiting Environmental Health at 3450 Broadway, Boulder CO to complete paperwork.
Call 303-441-1564 for more information.***
- 2. Required Zero Waste materials- dinnerware, paper products.***

Make Checks Payable to Friends of Longmont Youth

Mail Applications and Checks to:

El Comite

Attn: Food Vendor Application

455 Kimbark St.

Longmont CO, 80501

**LONGMONT CELEBRATES...CINCO DE MAYO
FOOD VENDORS ONLY!**

***For Application Assistance Contact Marta Valenzuela Moreno
at El Comité 303-651-6125
Para asistencia en español contactese con Marta Valenzuela Moreno
en Comité 303-651-6125***

Booth and Health Department Applications due April 17th

Food vendors please fill out this Cinco De Mayo event application and the online [Health Department application](#) (www.BoCo.org/TempEventVendor) and mail before April 17, 2020. Space is limited; if applications are not completed by deadline you will not be allowed to participate in the event.

Cinco De Mayo Application and Participation Agreement:

Restaurant/Nonprofit Name: _____

Address _____

Contact Name: _____

Contact Phone Number: _____ E-mail _____

Need Electricity at Booth Space: _____ Yes _____ No

Food Vendor Checklist before submitting application and all documents are attached:

1. Have an email from Boulder County Public Health approving you as food vendor for a temporary events in Boulder County in 2020? Copy of email is attached. ☐ Yes ☐ No
2. If No I will go to Boulder County Public Health located at 3450 Broadway, Boulder Co 80304 (303-441-1564) before **April 10th**, and get my Temporary Retail Food Establishment License
☐ Yes ☐ No
3. Have completed the Longmont Celebrates Cinco De Mayo Application including the Zero-waste and Participation Agreement
☐ Yes ☐ No
4. Completed Colorado sales tax license (not applicable for nonprofit)
☐ Yes ☐ No
5. Completed City of Longmont Sales tax license \$25 (not applicable for nonprofit)
☐ Yes ☐ No

Eco-Cycle 100% Zero Waste Event Participation Agreement

After completing the first page of this document, please email it to

Marta, marta@elcomitedelongmont.org AND Bill, bill@ecocycle.org no later than 4/17/2020.

Dear Vendor/Participant,

Longmont's Cinco de Mayo is proud to partner with Eco-Cycle to make this a Zero Waste Event! As a vendor, you are key to the success of our Zero Waste effort. Our goal is to eliminate waste by reducing packaging, reusing, recycling, and composting as much as possible.

As a vendor participating in Longmont's Cinco de Mayo, I agree to the requirements below:

- Use reusable materials for food and other distribution needs at this event AND/OR
- Use LOCALLY recyclable materials AND/OR
- Use BPI Certified Compostable materials.
- Not use the Zero Waste Stations for our back-of-house discards.
- Take ALL back-of-house discards with me after the event.*
- Eco-Cycle is responsible for waste produced by event guests only.

**Please inquire directly with Eco-Cycle staff prior or at the beginning of the event if you require assistance with your back-of-house waste. At its sole discretion, Eco-Cycle staff may accept pre-sorted back-of-house recyclables (eg. broken down cardboard boxes), compostables, and limited landfill waste from vendors.*

Vendors who don't comply with these guidelines will be asked to stop distributing materials and will not be allowed at the Longmont's Cinco de Mayo in subsequent years. Vendors who fail to fill out the following agreement or comply with the sustainability guidelines will be charged a non-compliance fee of up to \$250.

Clearly list all items distributed and the materials associated. **Include Manufacturer and Product number.**

Item	Product Manufacturer	Product Details (description, product #)
ex: Sandwich	Eco-Products, Vegware, Genpak...	8 inch Square Sugarcane Plate, BPI compostable, product #
ex: Pamphlet	-	Educational material handed out without excess packaging

Business Name:	Contact Name:
Phone:	Email:
Signature:	Date:

Questions? See guidelines and purchasing information for acceptable materials BELOW.

More questions? Please call Bill Germain, Eco-Cycle's Zero Waste Event Manager at 303-444-6634 ext. 127 or email bill@ecocycle.org to help you identify and obtain Zero Waste materials.

Zero Waste Event Purchasing Guidelines

Everything vendors need to know to comply

PURCHASING INFORMATION

- [Eco-Cycle Zero Waste Events portal](#) exclusively for vendors features compostable products only, to facilitate your selection of compostable service items. EcoProducts has offered a 20% discount code- the code provides access to a curated full-range menu of compostable supplies. We suggest this portal be used as a tool to browse and choose compostable products, which you should be able to purchase for a better price at the below retailers

Retailers: [eTundra](#), [Webstaurant](#), [Green Paper Products](#).

Preferred Manufacturers	Compliant Zero Waste Products
EcoProducts *	All products, except BlueStripe collection & products made from recycled content <i>+ email us for a 20% discount</i>
Vegware *	All products <i>+ email us for a 20% discount</i>
World Centric *	All products
Karat Cup	Karat Earth collection only
Chinet	Classic White collection only

<u>Handy Wacks</u>	<u>BPI certified products</u> only
<u>Fabri-Kal</u>	<u>Greenware</u> collection only
<u>AMGRAPH</u>	<u>EcoChoice</u> only
<u>Genpak</u>	<u>Harvest Fiber & Harvest Paper</u> only
<u>Nashville Wraps*</u>	<u>Biodegradable Cellophane Bags</u> only
<u>If You Care</u>	Certified Compostable products only

*These manufacturers are also retailers.

PURCHASING GUIDELINES

- Compostables:
 - What is compostable:
 - Organic matter: food, plants, liquids...
 - Paper products
 - PLA #7 Polylactic Acid
 - Accepted certifications (+ logos)
 - BPI: Products that are Certified Compostable by the Biodegradable Products Institute will biodegrade entirely in a managed compost facility.
If unavailable, search for the alternative certifications below:
 - Cedar Grove
 - TUV Austria (previously Vincotte)
 - Common mistakes/Troublesome items
 - Paper products coated with polypropylene (petroleum-based plastic)
 - Wax-coated paper products, including 100% paraffin wax and wax-blends
 - Biodegradable products:
 - Foam products, even when stated biodegradable, do not compost & do not comply; e.g. [Vio Foam](#)
 - Plant-based cutlery, made of a certain % of natural starches... **and** petroleum-based plastic; e.g. [Genpak's Harvest Starch disposable cutlery](#)
- Recyclables:
 - What is LOCALLY recyclable:
 - Beverage bottles: plastic & glass
 - Aluminum cans
 - Aluminum foil

- Paper
- Common mistakes/Troublesome items
 - Plastic cups: ONLY #2 & #5 sturdy plastic, e.g. souvenir cups
 - Portion cups: NO plastic portion cup can be recycled. Purchase compostable portion cups.
 - Heavily dyed paper: compostable, not recyclable.
- Landfill:
 - What goes into the landfill:
 - All remaining items.
 - Alternatives to reduce the waste that goes in the landfill:
 - Single-serve condiments: buy in bulk and let customers serve themselves.
 - Plastic wraps: purchase [compostable plastic wraps](#).
 - Prepping gloves: purchase [compostable gloves](#).

ADDITIONAL RESOURCES

[Composting guidelines](#) / [Is it compostable? Guide](#)

[Recycling guidelines](#) / [Recycling Contaminants](#)

[Landfill guidelines](#)

[Hard-to-Recycle guidelines](#)

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